

New Jersey Universal Fingerprint Form

www.bioapplicant.com/nj

(1) Originating Agency Number (ORI #) NJPRR0000 (4) Reason for Fingerprinting PERSONAL EMPLOYER REQUEST			(2) Category	A	(3) Statute Number 13:59-1				
					(5) Do S1	(5) Document Type S1		1	(6) Payment Information \$40.00
(7) Contributor's Case # (Unique Identifier) EMPLOYER					(8) Mis	scellaneous			
(9) First Name	(10)	MI		(11) Last N	lame		- V		
(12) Daytime Phone Number	(13)	Social Security	y Number (Option	inal)	(14) Date (of Birth	(15) Hei	ght	(16) Weight
(17) Maiden or Alias Last Name		(18) Place of Birth (US State if US Citizen: Co			puntry for all others) (19)) Country of Citizenship		
(20) Home Address					_				
Address			City		State	<u> </u>	Zip		
(21) Gender (Select one)	(22) Hair Colo	r	(23) Eye Con	or	(24) R:	Black American	ific Íslandi Indian i Al	aska Na	des Asian Indian) tive panish Orgin)
(25) Occupation / Position (with respect to Requirement)	(26) Employer Employer Add	ress 1 East	Name (with resty of Monm Main Stre						t
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FORM D

PLEASE READ THE FRONT AND BACK OF THIS FORM CAREFULLY:

Applicants that require the following fingerprint based background checks and need the results mailed back to the employer's address must use form "D":

Employment (**responses returned to employer**)

If none of the above reasons meet your needs, please inquire about additional forms (see below) that may be used for fingerprint based New Jersey Criminal History Background Checks.

Form A: Good Conduct Immigration Naturalization Personal Record Visa Expungement

Form B.
International Adoption Requiring notarization Foreign business requiring notarization

Form C: Employment (**responses returned to applicant)

By utilizing form "D", you are requesting and authorizing the New Jersey State Police to conduct a fingerprint based New Jersey Criminal History Background Check.

The New Jersey State Police uses the live scan fingerprinting services provided by Morpho Trust USA, a private company under contract with the State of New Jersey. In order to be fingerprinted for one of the purposes listed above, you are required to contact Morpho Trust to schedule a time and place to have your fingerprints recorded. The quickest and easiest way to schedule your appointment is via the Web at **www.bioapplicant.com/nj**. Web scheduling is available 24 hours per day, seven days per week. Applicants who do not have Web access should call Morpho Trust at the company's toil-free telephone number, 1-877-503-5981 (Monday through Friday, 8:00 a.m. to 5:00 p.m., and Saturday, 8:00 a.m. to 12:00 noon). Spanish-speaking operators are available upon request.

You must bring this form with you to your scheduled fingerprint appointment. In addition to this form, you must bring proper identification as outlined on the front of the Universal Fingerprint Form. The home address that you fill out on the attached form should be the same as the home address printed on the identification that you provide to Morpho Trust USA YOUR ADDRESS MUST BE COMPLETE AND ACCURATE IN ORDER TO PROPERLY MAIL BACK THE RESULTS OF YOUR CRIMINAL HISTORY BACKGROUND CHECK. To ensure accuracy, please legibly complete blocks #9 thru #26 on the front of this form prior to scheduling your appointment.

The fee for this service is \$40.00. Accepted forms of payment are money order, credit card and electronic debit check. At the time of scheduling your appointment, payment will be required and charged to your account. Appointments must be canceled by noon on the business day prior to your scheduled time (you must cancel by Saturday at noon for a Monday appointment). If you fail to cancel your scheduled appointment, you will forfeit the \$10.00 portion of your fingerprint fee that is payable to Morpho Trust. You will also forfeit the \$10.00 fee if you fail to bring the Universal Fingerprint form and proper ID when having your fingerprints scanned.

Failure to utilize this form for its intended purpose and/or failing to provide complete and accurate information may result in having to be fingerprinted again and incurring additional costs.

Any questions regarding the use of this form can be directed to your Local or State Police Department where you obtained this form, or contact the New Jersey State Police, Criminal Information Unit at 609 882-2000 ext. 2918. Additional information on criminal history background checks may also be found on our website at www.njsp.org.